

ADMISSION TO PRACTICE LAW IN CALIFORNIA

Congratulations! You have satisfied the requirements for admission to practice law in California, and the Committee of Bar Examiners of The State Bar of California (Committee) will obtain an order from the Supreme Court of California permitting you to take the attorney's oath of office on or after May 28, 2002 before a Judge, Justice or Clerk of a Court of Record, Commanding Officer if in the military service, the American Consul if in a foreign country or a notary public. In California, a Court of Record includes Municipal and Superior Courts, the Courts of Appeal and the Supreme Court. Also, in California, the following officials are authorized to administer the attorney's oath: court commissioners, notary publics, shorthand court reporters, any member of the legislature, any county officer and members of the State Bar Board of Governors. Specific information regarding registration and fees and a membership enrollment card are enclosed. The Committee has made arrangements for admission ceremonies to be held in several cities. You may attend one of the admission ceremonies that will be held before the California Courts of Appeal at the times and places indicated below. You are not required to attend an admission ceremony to take the attorney's oath. You may take the oath before any of the officers noted above.

LOCATIONS

Oakland	June 4, 2002 - 10:30 a.m. Oakland Convention Center Broadway at 10th Street Oakland, CA (Admission to the U.S. District Court for the Northern District of California will take place during this ceremony.)	Orange County	June 3, 2002 - 10:00 a.m. Hyatt Regency Hotel 17900 Jamboree Irvine, CA (Admission to the U.S. District Courts for the Central District of California will take place during this ceremony.)
Sacramento	June 3, 2002 - 10:00 a.m. Sheraton Grand Sacramento 1230 "J" Street Sacramento, CA (Admission to the U.S. District Courts will not take place during this ceremony.)	San Diego	June 5, 2002 10:00 a.m. The Westin Hotel, Horton Plaza 910 Broadway Circle San Diego, CA (Admission to the U.S. District Court for the Southern District of California will take place during this ceremony.)
Fresno	June 3, 2002 - 3:00 p.m. Fresno City Hall Council Chambers 2600 Fresno Street Fresno, CA (Admission to the U.S. District Court for the Eastern District of California will take place during this ceremony.)	Ventura	June 4, 2002 - 4:00 p.m. Ventura Hall of Justice Courtroom 22 800 South Victoria Avenue Ventura, CA (Admission to the U.S. District Courts will not take place during this ceremony.)
Los Angeles	June 4, 2002 - 10:00 a.m. The Pasadena Civic Auditorium 300 East Green Street Pasadena, CA (Admission to the U.S. District Court for the Central District of California will take place during this ceremony.)	Riverside/ San Bernardino	June 3, 2002 - 10:00 a.m. Riverside Superior Court Historic Court House Ceremonial Courtroom 4050 Main Street, Dept. 1 Riverside, CA (Admission to the U.S. District Courts will not take place during this ceremony.)

Your bar examination results are valid for five years from the last day of the examination you passed. Once you have been informed that you have fulfilled all the requirements for admission to practice law and that your name was placed on a motion to the Supreme Court, it is not necessary to file any additional applications or reapplications, including moral character, during the period between the date of the examination you passed and the expiration of five years from that date, before taking the attorney's oath. However, until you have taken the attorney's oath and been admitted to the State Bar of California, you have a continuing duty to notify the Committee of Bar Examiners in the event there is a change or addition to the information previously furnished on the moral character determination application.

ADMISSION TO THE UNITED STATES DISTRICT COURT

Northern District

Immediately following the ceremony for admission to practice in the California courts, the United States District Court for the Northern District of California will convene for the purpose of admitting interested applicants to the bar of that Court. If you wish to be admitted to

that Court at that time, you must take the District Court oath during the ceremony and pick up your validation card and instructions at the conclusion of the ceremony. Your District Court certificate will be mailed to you within several weeks following the ceremony.

Eastern District

In Fresno, immediately following the ceremony for admission to practice in the California courts, the United States District Court for the

TRANSFER OF MBE SCORES TO OTHER JURISDICTIONS

Eastern District of California will convene for the purpose of admitting interested applicants to the bar of that Court. If you wish to be admitted at that time, you must complete an admission card, submit a payment in the amount of \$80.00, and take the oath administered during the admission ceremony. Your District Court admission certificate will be mailed to you within 4-6 weeks following the ceremony. In Sacramento, the ceremony to be admitted into the United States District Court will be held at the U. S. District Court-house, 501 "I" Street, Sacramento. Information regarding the exact time of this ceremony will be available at the ceremony for admission to practice in the California courts.

If you are unable to attend the ceremony, you may be admitted by mail. Please send a self-addressed stamped envelope to the Clerk's Office at 650 Capitol Mall, Room 2546, Sacramento, CA 95814 or 1130 "O" Street, Room 5000, Fresno, CA 93721, Attn: Attorney Admissions, to receive more information.

Central District

Los Angeles County/Orange County:

Immediately following the ceremony for admission to practice in the California courts, the United States District Court for the Central District of California will convene for the purpose of admitting interested applicants to the bar of that Court. If you wish to be admitted to that Court at that time, you must take the District Court oath during the ceremony. A representative from the U.S. District Court will be available, prior to the ceremony, to answer questions and to distribute admission packets. Please bring a 9" by 12" self-addressed, stamped envelope, with support to protect the certificate (cardboard inserts or a photo mailer). A certified bank check or U.S. Postal Money Order (no personal checks) in the amount of \$85.00, payable to the Clerk of the Court must also be submitted. If you are unable to attend the ceremony, please contact the Attorney Admission's office nearest you and leave your name and address and an application will be mailed to you: Central Los Angeles (213) 894-2085; Orange-Southern Division (714) 836-2467; and Riverside-Eastern Division (909) 276-6169. Write the Clerk's office at 312 North Spring Street, Room G8, Los Angeles, CA 90012, Attn: Attorney Admissions.

Local **Rule 2** of this Court also requires that you certify you have read the Local Rules of Practice, the Local Criminal Rules, the F.R.Civ.P., the F.R.Crim.P., and the F.R.Evid. in their entirety. Copies of the Local Rules for the Central District can be obtained from the Los Angeles Daily Journal located at 915 East First Street, Los Angeles 90012, (213) 229-5300 or the Metropolitan News Enterprise, 210 South Spring Street, Los Angeles 90012, (213) 346-0033 or from the court's Internet Website at: <http://www.cacd.uscourts.gov>

Southern District

San Diego:

Packages to be sworn in by the District Court will be available at the June 5, 2002 Admission Ceremony. The fee is \$80.00 payable by check.

Federal Court Telephone Numbers:

- Central District: 213-894-2085
- Eastern District 916-930-4000
- Northern District 415-522-2000
- Southern District 619-557-5600

CAUTION!

The *Rules Regulating Admission To Practice Law In California* provide that if you have not taken the attorney's oath within five years after the last day of the bar examination which you passed, you become ineligible for admission.

The National Conference of Bar Examiners will transfer your MBE score to the admitting authorities in other jurisdictions upon **written** request. If you wish to have this done, you should make a **written** request to MBE Score Transfer Department, Operations/82, P. O. Box 168, Iowa City, IA 52243-0168. Please do not telephone. Provide your social security number, the examination date (month and year), location (state) and jurisdiction to which you wish score mailed. The Conference requires a fee of \$25.00 for each transfer search or request for verification or advisement of an MBE score. Checks should be made payable to the National Conference of Bar Examiners.

CERTIFICATE OF ADMISSION

There is a \$51.00 charge for a customized certificate, 11"x 14" on cream parchment, suitable for framing. It includes the gold Supreme Court seal and the attorney's name and date of admission are lithographically impressed to match the certificate text. If you decide to order a customized certificate, you must initial the appropriate box on the back of the membership enrollment card.

Do not submit payment now. The \$51 charge for this certificate will be included on your regular fee statement.

A standard, 8½" x 12" certificate printed on card stock with typewritten name and date of admission is also available, at no cost, by initialing the appropriate box on the back of the membership enrollment card. **The name under which you are admitted is the name that will appear on the Admission Certificate.**

All Admission Certificates will be mailed to new attorneys who order them. Please allow two to three months for delivery. Any questions concerning the certificate of admission should be directed to the **San Francisco Office of Admissions: (415) 538-2327.**

PLEASE TAKE NOTE: YOU WILL NOT BE ADMITTED TO PRACTICE UNTIL YOU HAVE TAKEN THE OATH NOR WILL YOU BE ENROLLED AS AN ATTORNEY UNTIL YOUR COMPLETED MEMBERSHIP ENROLLMENT CARD IS RECEIVED.