



The State Bar of California
 Office of Special Admissions/Specialization
 180 Howard Street · San Francisco, CA 94105-1639
 (415) 538-2175 · PTLs@calbar.ca.gov

**Practical Training of Law Students Program
 Student Application**

1) CONTACT INFORMATION

Student Name: _____
 Employer Name: _____
 Employer Address: _____
 City: _____ State: _____ Zip: _____ + _____
 Work Phone: () - _____ Home Phone: () - _____ Email: _____
 DOB: _____ Admissions File No. (if registered with the Committee of Bar Examiners): _____

2) EDUCATION REQUIREMENT

- I attend a law school accredited by the American Bar Association and/or the State Bar of California .
- OR**
- I am a student at an unaccredited law school. I have passed the First Year Law Student's exam.
Date Passed: _____
- OR**
- I am a student at an unaccredited law school but I previously attended an accredited law school for at least one year. I have attached a letter from the dean of the accredited law school which I attended. *(This letter must state that you successfully completed one full year of studies (a minimum of 270 hours) including Evidence and Civil Procedure courses at the accredited school.) DO NOT SEND TRANSCRIPTS.*

3) DECLARATION

I declare under penalty of perjury under the laws of the State of California that the following is true and correct:

- I have read the Rules Governing the Practical Training of Law Students (approved by the Supreme Court of California on June 1, 1997).
- I meet the requirements of Rules 3.1, 3.2 and 3.3.
- I shall immediately notify the Office of Special Admissions/Specialization in the event I no longer meet requirements of Rules 3.1, 3.2 or 3.3.
- I understand the limitations placed upon activities in which I may engage.
- I have read and am familiar with the Rules of Professional Conduct of the State Bar of California and I will abide by them in the activities permitted by the Rules Governing the Practical Training of Law Students.

Executed On: _____ Signature:
 Print Name: _____

4) SUBMISSION INFORMATION

THIS APPLICATION IS NOT COMPLETE UNLESS THE FOLLOWING ARE ATTACHED:

- Declaration from Supervising Attorney
- Declaration from Dean of Law School
- \$55 Application Fee

Mail Form to:

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